



MIAMI COUNTY SOLID WASTE DISTRICT

## MIAMI COUNTY SOLID WASTE DISTRICT BOARD MEETING

MONDAY, OCTOBER 21, 2013 8:00 A.M.

GAR ROOM–MIAMI COUNTY COURTHOUSE

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### MINUTES

The Miami County Solid Waste District held a meeting of the Board of Directors on Monday, October 21, 2013 at 8:00 A.M. in the GAR Room in the Miami County Courthouse, located at 25 North Broadway, Peru, Indiana.

#### **Attending:**

**Board Members:** Don Morris–Chairman–Town of Converse, , Larry West–member–County Commissioner, Jerry Hamman–member–County Commissioner, Joshua Francis–member–County Commissioner, Shirley Mull–member–Miami County Council Representative, Jim Walker–Mayor of Peru

**Staff Attending:** Samantha Ward–Executive Director, Carla Weaver–Assistant Director/Recording Secretary

**Others:** Pat Roberts–Legal Counsel, Jeff Barnes–Contractor for the District, Mike Rorvik–Contractor for the District, Bobbie Dausch–Contractor for the District, Ron Dausch–Contractor for the District, Mikki Jeffers–Howard County Recycling Executive Director, J.D. Mohr–Kokomo Recycle MRF

**Absent:** Tom Gustin–Vice Chairman–Peru City Council Representative

**Call to Order:** Chairman Don Morris called the meeting to order at 8:05 A.M.

#### **Approval of Minutes:**

Board members reviewed the meeting minutes from the September 16, 2013 Board of Directors meeting. *Mr. Francis motioned to approve the meeting minutes; Mr. West seconded. Motion carried (6–0).*

#### **Approval of Financial Report and Claims:**

- Ms. Ward reported that the bills for October included \$1507.00 for 2/3 of the Pitney Bowes Bill for a complete set of ink cartridges. The Assessor's Office paid the remaining 1/3. The Treasurer's Office purchased a complete set of ink cartridges at the beginning of the year.

- Ms. Ward reported that there were charges for postage to mail out the late notices. Approximately 1,500 were mailed.

*Mr. Francis motioned to approve the financial report and claims; Mrs. Mull seconded. Motion carried (6-0).*

## **Director's Report**

- Ms. Ward explained that the local Armour Eckrich plant had won the Governor's award for achieving zero landfill status. They increased their recycling totals 110% between 2012 and 2013. She also informed the board that the November NRI (Northern Indiana Recycling Initiative) meeting would be held at their facility November 13 at 10:00 A.M. The board was invited to attend.
- Ms. Ward reported the White Goods contract would expire at the end of this year. She is currently writing and reviewing bid specs. Ms. Ward suggested a timeline to advertise for bid proposals, opening the bids and awarding the contract. The last time the contract went out for bid was in November 2011. The contract was written for one year with a one year renewal clause. Mr. Francis asked if both the white goods contract and the drop off recycling sites were opened for bid at the same time. Ms. Ward replied that all three contracts were opened for bidding, but the recycling drop off site contracts were written for a period of two years with a one year additional clause. Ms. Ward asked the board about the length of time the white goods contract would cover. This could possibly be a shorter contract due to the possibility of moving into a permanent facility. The district would then be able to handle a large portion of white goods and electronics at the facility.
- Ms. Ward recommended stopping the pickup of mattresses, box springs, couches, and chairs, and focus on the pickup of true white goods. No other districts in the state dispose of mattresses/box springs or furniture, and they also pose a risk of bed bugs. Mr. Rorvik suggested creating an area where the public could bring these items to dispose of. Mr. Dausch stated he felt that it cause big problems and that dumping would increase if the district stopped taking these items. Mr. Walker stated that many vacant houses in Peru were being used as dump sites for scavenged mattresses and the city is currently experiencing the dumping. Mr. Dausch suggested stopping pick up of these items when the district had their facility open. Ms. Ward stated that the Monroe County Solid Waste District has a building where they accept "heavy trash" such as furniture one day per week. Mr. Walker stated that there should be a transition process in place for the changes. Mr. Francis stated he didn't think the district should make any changes until a facility could open to the

public. Mr. Morris suggested charging a small fee to drop off large items and bulky trash.

- Ms. Ward questioned who was in charge of removing items dumped at the recycling sites that are not on the list of items to be dropped off (i.e. tires, trash, furniture, etc.). Site cleanup is not specifically mentioned in the white goods contract. The language in the recycling site contracts was not clear as to whether the recycling site contractor was to be cleaning up the sites when other items were left at the sites. Currently R & B Contracting is picking up large items left at the sites. The office does not receive any notification when a site needs to have a pickup of items. When the bid specs are written, the responsibility will be included.
- Ms. Ward told the board that the Electronics contract should be separate from the white goods contract. Ms. Ward told the board that the electronics contractor needs to be a state registered company with certificates of destruction issued to the office to be compliant with the new E-waste laws. The current contractor was to be obtaining state registration when the contract was awarded for 2012, but has not registered with the state as of this date.
- Ms. Ward stated that J.W. Speer will be coming to the next meeting to answer the board's questions about the process of setting up a facility and full time collection center for the district. Ms. Ward requested a change of time for the regularly scheduled meeting in order to allow everyone to ask questions. The board agreed to change the meeting time to 1 P.M. on November 18. Ms. Ward will place the legal ad with the Peru Tribune.

#### **New Business**

- None

#### **Next Board Meeting:**

**Monday, November 18, 2013 at 1 P.M.**

**Adjournment:** *Adjournment was unanimous.*

Carla Weaver, Recording Secretary

Don Morris, Board Chairman